



NOMINATION FORM

To nominate an emerging professional you think should be recognized by MSAE for outstanding work, please complete this form and submit with the information listed below, no later than April 16, 2018. Only past and current Rising Leaders will be considered for the Emerging Leader Diamond Award, to be announced at the Diamond Awards on September 20, 2018.

Questions? Contact Angela DeVries, MSAE Association Community Manager, at 517-332-6723 or devries@msae.org.

For the purposes of this award, an Emerging Professional is defined as an individual age 35 years or younger or in their first 5 years employed in the association or hospitality industries.

Name of the Emerging Professional: _____

Title: _____

Organization: _____

Phone: _____ **Email:** _____

Submitted by: _____

Name: _____

Title: _____

Organization: _____

Phone: _____ **Email:** _____

Please include the following supporting documents:

1. A copy of the nominee's resume or vitae
2. Cover letter summarizing why the nominee should receive this recognition, highlighting:
 - a. Voluntary service to MSAE
 - b. Nominee's leadership and accomplishments in their profession
 - c. Contributions to other voluntary membership organizations
 - d. Participation in civic and community affairs
3. One or more letters of recommendation (one must be from immediate supervisor)
4. Professional development courses taken in the past three years
5. A high-resolution (300dpi) photo taken within the past three years on a CD or flash drive

Nominees will be judged on the following criteria:

- Impact on the Community
- Exhibiting Forward Thinking
- Impact on the Industry
- Exhibiting Leadership
- Exhibiting Motivation

